

Historic Army Aircraft Flight (HAAF) Trustee Code of Conduct



As a trustee of the HAAF you play a vital role in upholding the organisation's mission and ensuring the effective and ethical management of its assets. To maintain the highest standards of governance and to act in the best interests of the charity, all trustees are expected to adhere to the following code of conduct:

Commitment to the Charity

- Act in the best interests of the charity, putting its mission and beneficiaries first.
- Attend board meetings regularly, adequately prepare for them, and actively participate in discussions.
- Promote the charity's objectives and work, acting as an ambassador in the wider environment.

Integrity and Honesty

- Conduct yourself with integrity, honesty, and fairness in all aspects of your role.
- Avoid conflicts of interest and declare any conflicts promptly and transparently.
- Refrain from using your position for personal gain or the benefit of others.

Legal and Regulatory Compliance

- Comply with all applicable laws, regulations, and legal obligations governing UK charities.
- Familiarise yourself with the charity's governing documents, policies, and procedures.
- Ensure the charity maintains accurate and up-to-date records and files required by law.

Confidentiality and Data Protection

- Maintain the confidentiality of sensitive information entrusted to you by the charity.
- Safeguard personal data and comply with data protection laws and regulations.
- Use charity information only for legitimate purposes related to your trustee responsibilities.

Financial Stewardship

- Exercise prudent financial management and oversee the charity's financial affairs responsibly.
- Ensure proper financial controls are in place to safeguard assets and prevent fraud.
- Regularly review financial reports, budgets, and accounts to monitor the charity's financial health.

Transparency and Accountability

- Act with transparency and provide accurate and timely information to beneficiaries, donors, and regulators.
- Ensure that the charity's activities and decisions are well-documented and easily accessible.

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- Be accountable for your actions and decisions as a trustee.

Collaboration and Respect

- Foster a culture of respect, inclusivity, and collaboration among trustees and volunteers.
- Value diverse perspectives and make decisions collectively, considering all relevant viewpoints.
- Treat all individuals associated with the charity with dignity and respect.

Continuing Development

- Stay informed about developments in the charity sector, including relevant laws and regulations.
- Seek opportunities to enhance your skills, knowledge, and understanding of trustee responsibilities.

Suspension or Termination

- Understand that failure to comply with this Code of Conduct may result in suspension or removal as a trustee.
- Take immediate action if you become aware of any potential
- Breaches of this code by yourself or others.
- Cooperate fully with any investigation into alleged breaches, maintaining confidentiality as required.

By adhering to this code of conduct, trustees of the HAAF demonstrate their commitment to the organisation's values and the public's trust. Your dedication and ethical conduct contribute to the HAAF's success in fulfilling its mission and benefiting the community we serve.